



RESTAURANT & BAR

| 485 Main Street | Prince Frederick, Maryland 20678 | 443-968-8338 | heritage485.com |

PRIVATE DINING DEPOSIT & CONTRACT FORM

TODAYS DATE: _____

DATE OF EVENT: _____

ARRIVAL TIME: _____

TYPE OF EVENT: _____

GUEST COUNT ESTIMATE: _____

CLIENT/CONTACT: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

\$200 Deposit Required

Cash

Discover

Visa

MasterCard

NAME AS IT APPEARS ON CARD: _____

CREDIT CARD NUMBER: _____

EXP. DATE: _____

SECURITY CODE: _____

I hereby authorize Heritage 485 to debit the above credit card in the amount of two hundred dollars to be applied as a security deposit for the above reservation.

SIGNATURE

Date

This contract is made in the State of Maryland and shall be construed and enforced in accordance with the laws of such State. This Private Dining Contract constitutes the entire agreement between parties and may not be modified or amended except by an instrument in writing signed by both the Client and Heritage 485. "The undersigned acknowledges that he/she has read and understands the Private Dining Contract including this page and; the preceding page by signing and dating below the undersigned accepts this contract and agrees to comply with the same."

SIGNATURE

Date

Heritage 485

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All food and beverage must be purchased and prepared through Heritage 485. The only exceptions being wedding, anniversary, and/or special occasion desserts. No other carry ins are allowed. If a cake or dessert is brought into Heritage 485, there is a \$2 per person plating fee. If any desserts are brought in, Heritage 485 will not be held liable for any food born illness acquired on or around the visit to Heritage 485.

During the initial planning, we require an approximate guest count. The final guaranteed guest count is required 5 days prior to the event. The host will be responsible for the guaranteed final guest count or the actual number of guests served, whichever is greater. Heritage 485 must be notified if final guest count increases no later than 48 hours prior to the event. If the host and guests do not show for contracted event without a notice of cancelation, the host will be responsible for the full amount of the proposed food bill.

A room exclusivity fee may apply for the exclusive use of any of our dining or lounge spaces, meaning the entire space will be yours and yours alone, for the entire duration of the event. Room exclusivity fees vary; please inquire. A room minimum may also apply, minimums vary; please inquire.

Private dining reservations will not be secured until the submission of your signed contract and a one-time deposit due at the time you submit your signed contract. Payment of the deposit can be made over the phone or in person and will be applied to your final bill. Forms of acceptable payment include credit/debit cards or cash. While we apologize for any inconvenience, we cannot accept personal checks. Your deposit is non-refundable unless you give a written cancellation notice (14 days) prior to the date of the event. It is the policy of Heritage 485 to remain open during most periods of inclement weather; however, where extraordinary circumstances warrant, due to weather or other unforeseen business interruption, the company reserves the right to close the facility. If such an event occurs, Heritage 485 will hold all deposits until the rescheduled date. If the event is not rescheduled, those deposits become non-refundable. All deposits made in December are non-refundable. Deposits may vary; please inquire.

All displays and decorations must be approved by Heritage 485 management and must conform to fire and safety codes. The client, not Heritage 485, is responsible for displaying and dismantling all approved decorations before leaving the premises. Confetti is not permitted. If confetti is brought in, an additional \$150 clean up fee will be applied. We are happy to accommodate any storage needs for decorations, including floral, up to one day prior to your event.

Heritage 485 reserves the right to enforce its quality standards, concerning dress and decorum, at all functions. Heritage 485 reserves the right to ask for proper identification prior to serving any alcoholic beverages to any person requesting such service. Heritage 485 reserves the right to refuse serving any person, who in the judgment of management is under the influence of alcohol or controlled substances. If such an incident occurs, Heritage 485 further reserves the right to request such a person leave the premises. Heritage 485 reserves the right to close the bar before the designated ending time should management deem it necessary.